

## **Indaba Systems Privacy Policy**

### **WHO ARE WE?**

Indaba Systems provides inventory management software, and marketplace products that enable you to streamline and unify your processes.

This Privacy Policy covers our collection, use and disclosure of information we collect through our website, [www.goindaba.com](http://www.goindaba.com) (the “Website”) and our Indaba Systems application software (the “Application”). “We”, “our”, or “us” means Indaba Systems. “You”, “your”, or “user” means you as a participant in or as a user of the Website/or Application.

Indaba Systems has updated its Privacy Policy effective August 27, 2020. We appreciate the importance of your privacy and commit to protecting it by following the practices described in this policy. All people working in or with our business (including our employees, agents, contractors, or other parties working on behalf of the Company) are obliged to comply with this policy when processing personal data.

By visiting, using and submitting information to our WebSite and/or Application, you are accepting the practices described in this Privacy Policy and our Terms of Use. This Privacy Policy applies to the personal data collected through our Websites/ Application, regardless of the country where you are located.

This Privacy Policy may change from time to time at Indaba Systems’ discretion. Such changes will be posted on this page. Indaba Systems will not adopt a change that would limit your rights under this Privacy Policy without providing notice. You are encouraged to revisit this Privacy Policy each time you our Websites, in order to review any changes that have been made.

Indaba Systems encourages you to provide feedback regarding this Privacy Policy. If you have questions, comments, or concerns about how we handle your personal information as described in this Privacy Policy or that Indaba Systems is not abiding by this Privacy Policy at any time, please contact us.

### **WHAT INFORMATION DOES INDABA SYSTEMS COLLECT?**

#### **Information Collected Through Website**

Generally, we collect two types of information when you are using our Websites – information you provide us and information collected by tracking and monitoring, for example, IP Address, Operating System, Local Time Zone, Date and time of each visitor, referring site and/or search engine, length of time on website and the like.

The personally identifiable information that Indaba Systems requests from you may include your name, phone number, and email address. This information is solely used to contact you for information on Indaba Systems’ services and technology.

Your provision of such information will always be on a voluntary basis. Indaba Systems will obtain your consent for any use of your personally identifiable information not

described in this Privacy Policy or any use beyond the original use for which you provided it.

### **Information Collected directly from Application or users of Application**

Indaba Systems collects information for providing the WebSite and/or Application, and has no direct relationship with the individuals whose personal data it processes.

Application users may also submit information to Indaba Systems. This information may include contact name, email, address and details to assist in troubleshooting software issues.

Indaba Systems may collect information directly from third party marketplaces such as Amazon to give users the ability to manage inventory and process orders directly within the Application.

Indaba Systems may also transfer personal information to companies that help us provide our service.

Indaba Systems will retain personal data we process on your behalf as long as needed to provide you with our services. Personally identifiable customer information for Amazon orders is stored a maximum of thirty (30) days in order to comply with Amazon Data Protection Policies. Indaba Systems will retain and use this personal information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

### **HOW DOES INDABA SYSTEMS USE THE INFORMATION COLLECTED?**

Indaba Systems uses your personally identifiable information within Indaba Systems internal organization to provide technical assistance and process any selections that you may make using our Websites/Applications and to create, maintain, develop, operate, deliver and improve our products and services. Indaba Systems may de-identify and aggregate your volume statistical information in order to demonstrate the value we deliver to users.

Indaba Systems may share your personally identifiable information with select third parties for fulfillment of services and features, such as for the fulfillment of orders and calculation of taxes owed.

Indaba Systems may share or disclose your personally identifiable information when it determines, in its sole discretion, that the disclosure of such personally identifiable information is necessary to identify, contact, or bring legal action against you if you may be: (i) causing intentional or unintentional injury to another; (ii) interfering with another's rights or property, including Indaba Systems' rights or property; (iii) violating any applicable law, rule or regulation; or (iv) such disclosure is required by any applicable law, rule or regulation.

### **WHAT IS INDABA SYSTEMS' OPT-OUT POLICY?**

You may at any time request a copy of the personally identifiable information that you provided and elect to remove ("opt-out") the information provided.

In order to opt-out, you may contact Indaba Systems at [Support@goindaba.com](mailto:Support@goindaba.com). Indaba Systems will accordingly furnish you with a copy of your personally identifiable information, or change its records to remove your personally identifiable information.

If you opt-out of providing your personally identifiable information, Indaba Systems will no longer use your personally identifiable information or share it with third parties. However, keep in mind that your opting-out of providing personally identifiable information may inhibit or cancel your ability to fully utilize our Websites/Application, provide technical assistance, to subscribe for Indaba Systems software and to access or use some other features.

If your account is terminated for any reason, please contact us at [Support@goindaba.com](mailto:Support@goindaba.com) with any requests to access your data. Please be aware that Indaba Systems may for a time retain residual information in our backup and/or archival copies of our data stores and databases. We will make reasonable commercial efforts to delete your information as soon as reasonably practical. We will respond to your request to access within twenty (20) business days.

## **HOW CAN INFORMATION BE CORRECTED OR UPDATED**

You may correct, update or change your personally identifiable information or change any selections you have made with regard to our use of that information after you have provided such information or selections to Indaba Systems, by contacting Indaba Systems at [Support@goindaba.com](mailto:Support@goindaba.com).

## **DOES INDABA SYSTEMS USE COOKIES?**

Yes, Indaba Systems uses “cookies”. Cookies are small files that are written to the user’s hard drive or device through your Web browser (if you allow). This enables the site’s or service provider’s systems to recognize your browser and capture and to track and store anonymous preferential information about you as you use our websites. Cookies can be used so that users don’t have to re-enter data with each visit to our Websites. Cookies track your personal preferences and activities and to compile aggregate data about how our service is used, but in no way contain or refer to any personally identifiable information.

The aggregated information helps Indaba Systems to serve you better by compiling user preferences to improve the features of our Websites.

If you do not want our Websites’ cookies to be inserted into your hard drive, you can disable your hard drive’s ability to accept and receive cookies through your web browser.

## **WHAT KIND OF SECURITY DO WE USE?**

The security of your personal data is very important to us. We have implemented processes and controls intended to protect your personal data from loss, misuse and unauthorized access, use, alteration or disclosure.

Security measures include firewalls and other network protection controls. When transferring sensitive information, we encrypt the transmission of that information using secure socket layer technology (SSL).

Indaba will provide each account with a unique user name and password to access the Application. Ability to modify, delete and add new credentials along with role based security settings are available in the Application. You are responsible for keeping your usernames and passwords confidential. You are responsible for any access, use or activities under your username or password. We ask you not to share your password with anyone. Information to PII information should only be granted to users that require access.

Unfortunately, the transmission of information via the internet is not completely secure. Although we do our best to protect your personal data, we cannot guarantee the security of your personal data. Any transmission of personal data is at your own risk. We are not responsible for the circumvention of any privacy settings or security measures contained on our Websites.

#### **DOES INDABA SYSTEMS USE LINKS TO OTHER INTERNET WEBSITES?**

As part of our routine business operations, our Websites contain links to third party websites, plug-ins, services, social networks or applications. Clicking on those links or enabling those connections may allow the third party to collect or share data about you. Indaba Systems does not control these third-party websites, and we encourage you to read the privacy notice of every website you visit, as its privacy policy may differ substantially from that of this Privacy Policy. We therefore have no responsibility or liability for the content and activities of these linked sites.

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